



U.S. DEPARTMENT OF
ENERGY

OFFICE OF
ENVIRONMENTAL
MANAGEMENT

Paducah Infrastructure Support Services Draft Request For Proposal Pre-Solicitation Conference DE-SOL-0006383

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Welcome and Purpose

- Pre-Solicitation Conference for the U.S. Department of Energy (DOE) Draft Request for Proposal (RFP) DE-SOL-0006383 for Infrastructure Support Services at the Paducah Site near Paducah, Kentucky.
- Purpose of the Pre-Solicitation Conference and Site Tour:
 - Provide information to potential Offerors.
 - Emphasize certain important aspects of the Draft RFP.
 - Visualize physical descriptions included in the Performance Work Statement (PWS).
 - Allow Offerors to gain a better understanding of the Paducah Infrastructure Support Services Draft RFP.

Logistics/Ground Rules

- No cell phones, audio, or video recording are permitted.
- DOE will not answer any questions during the pre-solicitation conference or site tour. However, interested parties are encouraged to submit their comments pertaining to the Draft RFP on the 3 x 5 inch cards provided today or via the e-mail address at PaducahInfrastructure@emcbc.doe.gov.
- Briefing slides and attendee list will be posted on the website.
- The written terms and conditions of the Final RFP, once released, will govern over any information presented today. Information provided today is at a summary level and subject to change.

Agenda

- **Site History, Project Background, and Technical Topics – *William E. Murphie, PPPO Manager***
 - Site History
 - DOE Missions
 - Paducah Site Interfaces
 - Performance Work Statement
- **Acquisition Specifics – *Aaron Deckard, Contracting Officer***
 - Overview of the Acquisition Process
 - Overview of the Draft RFP

Site History, Project Background, and Technical Topics

William E. Murphie, PPPO Manager



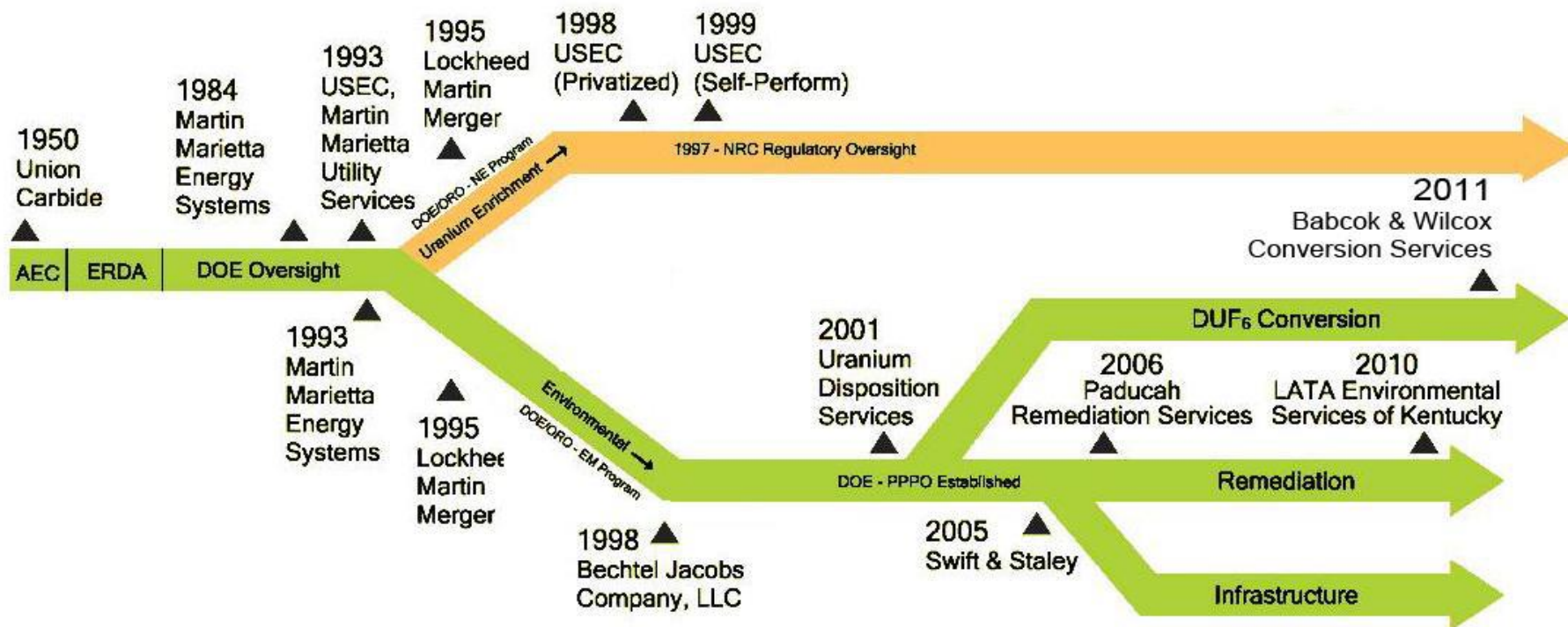
Uranium Enrichment for U.S. Government

- Paducah Plant construction began in 1951.
- Production of enriched uranium began in 1952, and continued until 2013.
- Uranium enrichment has ceased, and Paducah Gaseous Diffusion Plant (GDP) is currently undergoing a transfer of facilities from USEC to DOE.



Privatization Act

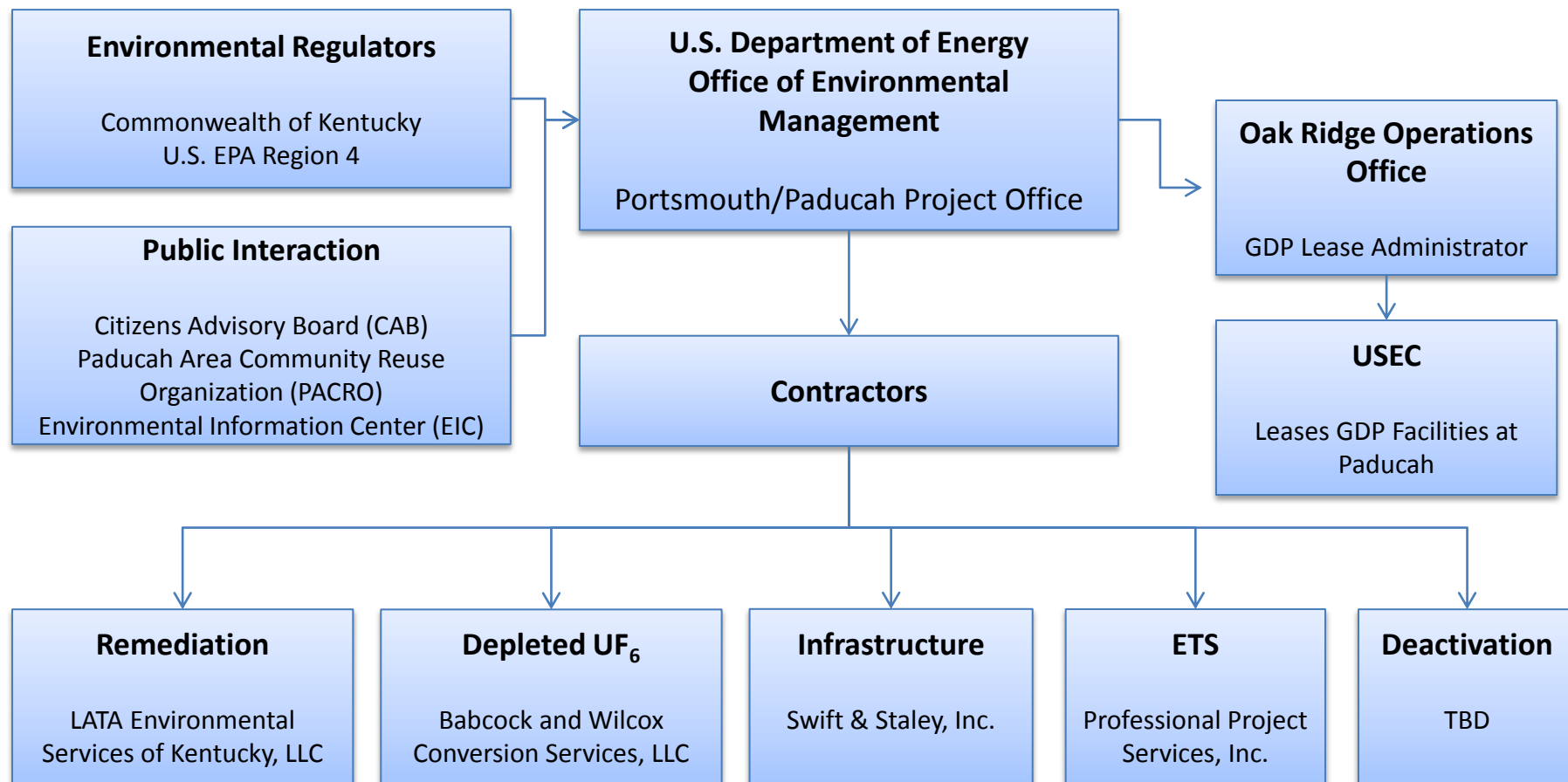
- DOE and its predecessor agencies operated the plant until 1993.
- Since 1993, USEC privately ran the enrichment facilities.
- Dual site functions of uranium enrichment and EM program activities have continued since 1993.



DOE Missions at the Paducah Site:

- Owner/Landlord
- Environmental Cleanup
- Disposal of Waste
- D&D of Surplus Facilities
- Storage and Conversion of DUF₆





Performance Work Statement

The PWS includes five sections. Section C.1.0 contains information that is relevant to the entire scope of the Contract. Section C.2.0 contains project management and administration requirements that are relevant to the firm-fixed-price scope of the Contract. Sections C.3.0, C.4.0, and C.5.0 contain the technical information and requirements specific to the firm-fixed-price (including fixed unit rate), cost reimbursement, and Indefinite Delivery/Indefinite Quantity (IDIQ) work, respectively.

C.1.0 General Information

C.2.0 Management and Administration

C.3.0 Firm-Fixed-Price Work

C.4.0 Cost Reimbursement Work

C.5.0 IDIQ Work

Performance Work Statement

C.1.0 General Information:

C.1.1 Project Location and Background Information

- Site location, history, background, and interfaces.

C.1.2 Goals and Objectives

- Perform infrastructure work in accordance with Federal, State, and local laws and regulations, Executive Orders, DOE Orders, Agreements, and Orders.

C.1.3 Contractor Performance and Key Requirements

- Furnish all personnel, facilities, equipment, materials, services and supplies (except as set forth in the Contract to be furnished by the Government), and otherwise do all things necessary to accomplish work in a safe, compliant, efficient, integrated, and effective manner.

Performance Work Statement

C.1.0 General Information (continued):

C.1.4 Technical Documents, Exhibits, and Other Attachments

- To further define requirement and quantities of work within Section C, the Government has provided additional data in Section J, Attachment J-8, Technical Documents, Exhibits, and Other Attachments.
- This data includes inventories, maps, tables, listings, historical workload, and performance standards.

Performance Work Statement

C.2.0 Management and Administration:

C.2.1 Administration

- Responsible for general administration, including management of interfaces and operations administration.

C.2.2 ESH&Q Program

- Responsible for worker safety and health, integrated safety management system, occupational radiation protection program, emergency management, quality assurance, and contractor assurance system.

C.2.3 Engineering

- Engineering support required to perform the PWS.

Performance Work Statement

C.2.0 Management and Administration (continued):

C.2.4 Project Management

- Establish, maintain, and use a performance measurement system that accurately records and reports the Contract performance against the requirements of the Contract, aligns with the prices in Section B, and is consistent with DOE and EM policies and guidance for operations activities.
- No EVMS reporting is required.
- Comply with EM Operations Activities Protocol (3/15/12).

C.2.5 Property Management

- Responsible for managing real and personal property.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work:

C.3.1 Contract Transition

- Anticipated transition period of 60 days.
- Key Personnel on site during the transition period.
- Transition Plan submitted to DOE for approval 15 days after the Notice to Proceed.

C.3.2 Radiological Site Services for Others

- Radiological site services provided to DOE and other site contractors in the areas of equipment maintenance, personnel radiological monitoring, and records management.
- Responsible for radiological instrumentation calibration, maintenance, and repairs; as well as development, maintenance, and execution of a compliant dosimetry program.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (continued):

C.3.3 Safeguards and Security

- Serve as the Paducah Site Contractor Cognizant Security Authority (CCSA) responsible for administering the Safeguards and Security (S&S) program for all DOE personnel, prime contractors, and others having official business on the PGDP site.
- Work scope includes programmatic security functions; including S&S program management operations, physical protection activities, information security, personnel security, the material control and accountability program, and the foreign visits and assignments program.
- Not responsible for providing protective force.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.4 Computing, Telecommunication, and Cyber Security

- Maintain the computing and telecommunication infrastructure capabilities at the Paducah Site.
- Work scope includes Information Technology (IT) and telecommunication functions, including cyber security, telecommunications, radio communications, and IT support and services.

C.3.5 Operations and Management of Assets

C.3.5.1 Property Management Services – Includes specific real property, personal property, and fleet management services.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.5.2 Maintenance Management – Applicable to Sections C.3.5.3 through C.3.5.9.

Computerized Maintenance Management System (CMMS) is required.

Level I – Preventative Maintenance (PM)

- Minimize future repairs and keep each system or component operating properly.
- Preventive Maintenance and Operation Plan, records maintenance, and reporting required.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.5.2 Maintenance Management – Applicable to Sections C.3.5.3 through C.3.5.9.

Level II – Service Orders

- Responsible for Level II service work up to \$10,000 (including direct labor and material costs only) per job as part of the basic contract firm-fixed-price.
- Service orders over this threshold may be covered under an IDIQ task order.
- Required to provide capability to receive, process, and track completion of service orders.
- Level II Maintenance Categories/Priorities – Emergency, Urgent, and Routine.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.5.3 Maintenance of Buildings, Structures, Installed Equipment, and Furnishings

- Includes maintenance, repair, replacement, and minor construction of buildings and structures, related systems, equipment and furnishings.
- Section J, Attachment J-8 files will specify the responsibility assignments by facility, as well as the characteristics for facilities for surveillance and maintenance.

C.3.5.4 Custodial Maintenance and Sanitary Waste Disposition

- Includes custodial/janitorial services, as well as sanitary waste disposition.
- Section J, Attachment J-8 files will specify the responsibility assignments by facility, as well as a listing of facilities and associated service levels and required cleaning frequencies.

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.5.5 Grounds Maintenance

- Primarily grass cutting, edging, and grass trimming.
- Performance based specifications (e.g. height requirements) are provided based on mowing zones, and mowing zones are identified in the mowing zone map (Section J, Attachment J-8 file).

C.3.5.6 Paved, Gravel and Earth Roads, and Yards

- Inspection, maintenance, and repair of roadways, surfaced areas, and support facilities.
- Section J, Attachment J-8 files include a listing of roads and bridges; as well as scaled maps detailing their locations.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.5.7 Snow and Ice Prevention/Removal

- De-icing and anti-icing from facilities to provide secure footing and safe driving conditions.
- Performance based specifications, including maintenance of roads and walkways free and clear of snow and ice within specified time frames and below certain height levels at all times.

C.3.5.8 Railroad System Maintenance and Repair

- Maintenance, repair, and minor improvements to the railroad tracks at the PGDP.
- Section J, Attachment J-8 files will include the rail system map, listing of switches, listing of trestles, and a trestle location map.

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.5.9 Pest Control Services

- Pest control activities utilizing integrated pest management techniques.
- Section J, Attachment J-8 files will specify the responsibility assignments by facility, as well as the characteristics for facilities for pest control services.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.6 Records Management and Document Control

- Establish and implement a records management program for managing historical records and newly generated records in all formats.

C.3.7 Mail Services

- Provide mail services and document pick-up services to DOE and other site contractors.

C.3.8 Environmental Information Center (EIC) Operations

- Staff the EIC during specified hours, as well as manage and maintain the DOE EIC Online Document Repository.

Performance Work Statement

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.9 Training Services

- Provide specified training courses for personnel at the PGDP. Required training courses and projected training workload will be provided as Section J, Attachment J-8 files.

C.3.10 On-Site Fueling Service

- Provide on-site fueling capability through the on-site fueling stations for DOE and other site contractors. The cost for fuel shall be charged to each customer on a cost reimbursement basis for the cost of the fuel only.

C.3.0 Firm-Fixed-Price Work (Continued):

C.3.11 Energy Employees Occupational Injury Compensation Program Act (EEOICPA)

- Verify the existence of employment histories and availability of records, if any.
- Provide medical records, radiation dose records, and any other records related to or pertinent to the condition or case for any individual.
- Fixed Unit Rates are established in Section B for EEOICPA activities under Section C.3.11.

C.3.12 Contract Closeout

- Includes all actions necessary to close out the contract.

Performance Work Statement

C.4.0 Cost Reimbursement Work:

Unless specifically included in PWS Section C.4.0, all Contract requirements are included in the firm-fixed-price, fixed unit rate, or IDIQ CLINs. The cost reimbursement CLIN includes the following specific cost reimbursement items. No direct labor costs, indirect costs, or fee shall be paid in addition to cost reimbursement items included in PWS Section C.4.0.

- C.4.1 Pension Funding Payments and Retiree Medical
- C.4.2 Utilities
- C.4.3 DOE Physicals
- C.4.4 Replacement of Government Furnished Property (in accordance with FAR 52.245-1, “Government Property”)

Performance Work Statement

C.5.0 IDIQ Work:

- Contract requirements that cannot be defined or quantified in sufficient detail or frequency, or which are beyond the scope of a service order.
- Section J Exhibit Line Item Numbers (ELINs) established and priced through the competitive award for anticipated IDIQ work.
- IDIQ work will be ordered by the Government under Task Orders issued pursuant to the Section H clause entitled, “Task Ordering Procedure.”
- Task Order pricing will correspond with established ELINs as applicable. Otherwise, a proposal will be required from the Contractor in accordance with the Section H clause.
- IDIQ Task Orders may be either firm-fixed-price or cost reimbursement.
- The period of performance will be specified under each Task Order.

Performance Work Statement

Section J, J-8 Attachments – Technical Documents, Exhibits, and Other Attachments:

- Complete J-8 Attachments will be provided with the Final RFP. Table of Contents, and specific individual attachments included in draft form as part of the Draft RFP.

Performance Work Statement

- J-8 Attachments include (but not limited to):
 - Historical Listing of Positions Requiring Clearances
 - Listing of Facilities Responsibility Matrix
 - Security Services Workload History
 - Automated Access Control System Listing
 - Information Technology Service Matrix
 - Information Technology System Application Inventory & Workload History
 - Communications System Description
 - Level II Service Order Workload Projection
 - Characteristics of Facilities for Surveillance and Maintenance
 - Mowing Zone Map
 - Listing of Roads and Bridges
 - Rail System Map
 - Trestle Location Map
 - Historical Records Description

Acquisition Specifics

Aaron Deckard, Contracting Officer

Acquisition Process

- This procurement for Paducah Infrastructure Support Services will be conducted as a set-aside for small businesses under North American Industry Classification System (NAICS) Code 561210, Facilities Support Services. The size standard for NAICS Code 561210 is \$35.5M.
- DOE will only accept proposals from small businesses that do not exceed the small business size standard of \$35.5M under NAICS code 561210, Facilities Support Services, at the time proposals are due.
- Evaluation and award of the contract will be conducted in accordance with source selection procedures in FAR Part 15.3.

Acquisition Process

- Draft RFP issued on June 10, 2014.
 - Industry is encouraged to comment on the Draft RFP; and comments are due by July 3, 2014.
 - DOE will consider comments received to prepare the Final RFP.
 - DOE does not anticipate that responses to any verbal or written questions or comments will be posted.
- The Final RFP will be subsequently issued in the near future.
 - Interested parties are encouraged to submit questions and comments on the Final RFP in writing for DOE response to email address: PaducahInfrastructure@emcbc.doe.gov
 - DOE will provide official responses which will be posted to the procurement website at: <https://www.emcbc.doe.gov/SEB/PaducahInfrastructure/>

Environmental Management Consolidated Business Center | Cincinnati, Ohio



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Paducah Infrastructure Support Services

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FOR
PADUCAH INFRASTRUCTURE SUPPORT SERVICES

The U.S. Department of Energy is seeking a contractor to provide infrastructure support services at the Paducah Gaseous Diffusion Plant (PGDP or Paducah Site). The infrastructure support services to be acquired will be performed at the Paducah site, which is located on a federal reservation in Western Kentucky, approximately 8 miles west of Paducah, Kentucky, and 3.5 miles south of the Ohio River. The PGDP is situated on approximately 3,556 acres divided as follows:

- 748 acres within a fenced limited security area;
- Approximately 822 acres of uninhabited area surrounding the plant area; and
- 1,986 acres licensed to the Kentucky Department of Fish and Wildlife as part of the West Kentucky Wildlife Management Area.

The infrastructure support services to be provided under this acquisition include surveillance, maintenance and repair of facilities; janitorial services; grounds maintenance, snow removal, and pest control; roadway/parking lot maintenance; computing, telecommunication, and cyber security; fleet management; real and personal property management; records management and document control; safeguards and security; environment, safety, health and quality (ESH&Q) program; and training services.

Acquisition Process

- Industry will have approximately 30 to 60 days from the date the Final RFP is released to prepare and submit their proposal to DOE.
- The proposal shall consist of three physically separate volumes:
 - Volume I – Offer and Other Documents
 - Volume II – Technical Proposal
 - Volume III – Price Proposal
- Minimum Proposal Acceptance Period will be 360 days after due date for receipt of proposals.
- Government intends to award a contract without discussions to the Offeror submitting the proposal determined to represent the best value—the proposal most advantageous to the Government, price and other factors considered.

RFP Overview

- Sections A – J of the Final RFP will become the resultant contract.
 - Section A consists of Standard Form 33 which must be signed by an authorized representative of the Contractor as part of the proposal.
 - Becomes a fully-executed contract when the SF 33 is signed by the Government within the Minimum Proposal Acceptance Period (360 days).
- Section K will be incorporated by reference into the contract.
- Sections L and M contain the proposal preparation instructions and the basis for evaluation and award.

RFP Overview – Section B

- Ten-month base period and four one-year option periods.
- Contract contains Firm-Fixed-Price (FFP), Cost Reimbursement (CR), and IDIQ Contract Line Items (CLINs). The contract pricing is structured into 21 CLINs, and the Section B CLINs are supported by Section J Exhibit Line Item Numbers (ELINs). The transition period is covered by CLIN 0001 and contract closeout is covered by CLIN 0002. The base period is covered by CLINs 0101, 0201, 0301, 0401, and 0501. Each of the four one-year option periods is likewise covered by five CLINs, as follows:

Period	Firm-Fixed-Price (Operations)	Firm-Fixed-Price (Security)	Fixed Unit Rate (EEOICPA)	Cost Reimbursement	IDIQ
Transition Period	0001				
Base Period	0101	0201	0301	0401	0501
Option Period 1	0102	0202	0302	0402	0502
Option Period 2	0103	0203	0303	0403	0503
Option Period 3	0104	0204	0304	0404	0504
Option Period 4	0105	0205	0305	0405	0505
Closeout	0002				

RFP Overview – Section B

Firm-Fixed-Price CLINs:

- Operations CLINs [PWS Elements C.3.1, C.3.2, C.3.4 (excluding C.3.4.1), C.3.5, C.3.6, C.3.7, C.3.8, C.3.9, C.3.10, and C.3.12]

CLIN	ELIN	Period	Quantity	Unit of Measure	Total Firm-Fixed-Price
0001	N/A	Transition (C.3.1)	1	60 Days	[Contractor Fill-in]
0101	A101-A116	Base Period	10	Months	[Contractor Fill-in]
0102	B101-B116	Option Period 1	12	Months	[Contractor Fill-in]
0103	C101-C116	Option Period 2	12	Months	[Contractor Fill-in]
0104	D101-D116	Option Period 3	12	Months	[Contractor Fill-in]
0105	E101-E116	Option Period 4	12	Months	[Contractor Fill-in]
0002	N/A	Closeout (C.3.12)	1	N/A	[Contractor Fill-in]

RFP Overview – Section B

Firm-Fixed-Price CLINs:

- Security CLINs [PWS Elements C.3.3, C.3.4.1]

CLIN	ELIN	Period	Quantity	Unit of Measure	Total Firm-Fixed-Price
0201	A201-A202	Base Period	10	Months	[Contractor Fill-in]
0202	B201-B202	Option Period 1	12	Months	[Contractor Fill-in]
0203	C201-C202	Option Period 2	12	Months	[Contractor Fill-in]
0204	D201-D202	Option Period 3	12	Months	[Contractor Fill-in]
0205	E201-E202	Option Period 4	12	Months	[Contractor Fill-in]

RFP Overview – Section B

Fixed Unit Rate CLINs:

- EEOICPA CLINs [PWS Element C.3.11]
 - EEOICPA Verification – C.3.11, Item 1
 - Records Response – C.3.11, Item 2

CLIN	ELIN	Period	Description	Estimated Quantity	Unit of Measure	Fixed Unit Rate	Total Price
0301	A301-A302	Base Period	EEOICPA Verification	250	Each	[Contractor Fill-in]	[Contractor Fill-in]
			Records Response	250	Each	[Contractor Fill-in]	[Contractor Fill-in]
0302	B301-B302	Option Period 1	EEOICPA Verification	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
			Records Response	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
0303	C301-C302	Option Period 2	EEOICPA Verification	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
			Records Response	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
0304	D301-D302	Option Period 3	EEOICPA Verification	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
			Records Response	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
0305	E301-E302	Option Period 4	EEOICPA Verification	300	Each	[Contractor Fill-in]	[Contractor Fill-in]
			Records Response	300	Each	[Contractor Fill-in]	[Contractor Fill-in]

RFP Overview – Section B

Cost Reimbursement CLINs:

CLIN	ELIN	Period	Estimated Cost
0401	A401-A404	Base Period	[To Be Provided by DOE]
0402	B401-B404	Option Period 1	[To Be Provided by DOE]
0403	C401-C404	Option Period 2	[To Be Provided by DOE]
0404	D401-D404	Option Period 3	[To Be Provided by DOE]
0405	E401-E404	Option Period 4	[To Be Provided by DOE]

No fee associated with cost reimbursement CLINs.

IDIQ CLINs:

CLIN	ELIN	Period
0501	A501-A511	Base Period
0502	B501-B511	Option Period 1
0503	C501-C511	Option Period 2
0504	D501-D511	Option Period 3
0505	E501-E511	Option Period 4

The Government may issue firm-fixed-price and/or cost reimbursement Task Orders depending on the nature of the requirement for the delivery of work.

The minimum ordering guarantee for the IDIQ CLINs is \$50,000. The maximum quantity of supplies or services the Government will acquire under the IDIQ CLINs has not yet been determined, but this amount will be included in the Final RFP.

RFP Overview – Section B

Correlation between Section B CLINs and Section J ELINs (FFP and CR):

CLIN	ELIN	Period	Quantity	Unit of Measure	Total Price
0101	A101-A116	Base Period	10	Months	[Contractor Fill-in]



The total price of the Section J ELINs shall equal the Section B CLIN price.

PWS C.2.0 does not have matching ELINs, but is rather considered to be part of the fully-burdened price.

CLIN 0101 - FIRM-FIXED-PRICE (OPERATIONS)		
ELIN	Description	Total
A101	C.3.2 Radiological Site Services for Others	\$ -
A102	C.3.4.2 Telecommunications and Radio Communications	-
A103	C.3.4.3 IT Support and Services	-
A104	C.3.5.1 Property Management Services	-
A105	C.3.5.3 Maintenance of Buildings, Structures, Installed Equipment, and Furnishings	-
A106	C.3.5.4 Custodial Maintenance and Sanitary Waste Disposal	-
A107	C.3.5.5 Grounds Maintenance	-
A108	C.3.5.6 Paved, Gravel and Earth Roads, and Yards	-
A109	C.3.5.7 Snow and Ice Prevention/Removal	-
A110	C.3.5.8 Railroad System Maintenance and Repair	-
A111	C.3.5.9 Pest Control Services	-
A112	C.3.6 Records Management and Document Control	-
A113	C.3.7 Mail Services	-
A114	C.3.8 Environmental Information Center Operations	-
A115	C.3.9 Training Services	-
A116	C.3.10 On-Site Fuel Station	-
Total CLIN 0101 ELINs:		\$ -



RFP Overview – Section B

Correspondence between Section B CLINs and Section J ELINs (IDIQ):

CLIN	ELIN	Period
0501	A501-A511	Base Period

ELIN	Description	Description Extended	Estimated Quantity	Unit of Issue	Unit Price	Extended Price
A501	Chain Link Fencing	<p>The Contractor shall provide all labor and materials to replace and/or install new chain link fencing.</p> <p>[Specification to be inserted]</p> <p>Work shall be completed within 60 calendar days or as specified on the task order.</p>	2,500	LF	\$ -	\$ -
A503	Grass Cutting, Special Event	<p>The Contractor shall provide all labor and materials to cut grass. Grass shall be mowed and trimmed to a uniform height of three inches. Clippings and debris shall be removed.</p> <p>Complete all work within three calendar days.</p>	100	AC	-	-
A508	Engineering Support	<p>Provide additional engineering support services, which may include, but are not limited to, site excavation/penetration permits, drafting services, and general engineering support.</p>	5,000	HOUR	-	-

The total proposed price of the Section J IDIQ ELINs for the base and option periods is part of the evaluated price (Section M).

RFP Overview – Section B

Task Orders to be Issued Under the IDIQ CLIN:

- The IDIQ CLIN captures requirements which cannot be defined or quantified in sufficient detail or frequency to be included in the firm fixed-price CLIN, or which are beyond the scope of a service call (as defined in paragraph C.3.5.2).
- IDIQ task order work may include, but is not limited to, the task listings, descriptions, and related requirements per the IDIQ ELINs.
- Services of such personnel and/or completion of specific tasks shall be performed by the Contractor at the rates identified in Section J, Attachment J-10. If IDIQ task orders require additional positions and/or tasks, the Government and the Contractor may negotiate the additional associated rates.
- IDIQ work will be ordered by the Government under Task Orders issued pursuant to the Section H clause entitled “Task Ordering Procedure.” The period of performance will be specified in each order. Performance standards for IDIQ work will be the same as those in PWS Section C.3.0 where applicable, unless otherwise stated.

Fixed-Price Inspection of Services Clause (FAR 52.246-4):

Inspection and Acceptance

- The Contractor shall provide and maintain an acceptable inspection system.
- The Government has the right to inspect and test all services.
- If any services do not conform with Contract requirements, the Government may require re-performance at no increase in Contract price. When defects in services cannot be corrected by re-performance, the Government may require Contractor action to ensure acceptable future performance and reduce the contract price to reflect the reduced value of the services performed.

The Government's Quality Assurance Surveillance Plan is expected to be included in the Final RFP as an attachment to Section J.

Deliveries or Performance:

Transition Period

- The Contract transition period will be a 60 day period of time from the date of the Notice to Proceed (NTP) to the date that the Contractor assumes full responsibility for the Contract.

Contract Term

- The base period of performance for the work specified in Section C, PWS, of this Contract is ten months.
- The contract includes four one-year option periods that may be exercised unilaterally in accordance with FAR 52.217-9, “Option to Extend the Term of the Contract.”

RFP Overview – Section H

The following Contractor Human Resource Management (CHRM) clauses are under development, and are not included in the Draft RFP:

H.2 Labor Relations

H.5 Definitions

H.6 Workforce Transition and Employee Hiring Preferences

H.7 Employee Compensation: Pay and Benefits

H.8 Special Provisions Applicable to Workforce Transition and Employee Compensation: Pay and Benefits

H.9 Workforce Transition and Benefits Transition: Plans and Timeframes

H.10 Post-Contract Responsibilities for Pension and Other Benefit Plans

H.11 Workforce Restructuring

These Section H clauses are expected to be included in the Final RFP.

H.13 Task Ordering Procedure:

- The CO may issue firm-fixed-price and/or cost reimbursement task orders under the IDIQ CLINs.
- For work to be ordered that is priced as a Section J, Attachment J-10 ELIN, a proposal from the Contractor may not be necessary. The ELIN fixed unit rates/prices are applicable to the pricing of firm-fixed-price task orders, and the CO may issue a task order based on the ELIN fixed unit rates.
- For work not priced under a Section J, Attachment J-10 ELIN, the CO shall provide the Contractor with a Request for Task Proposal (RTP).
- Contractor proposals in response to an RTP may be supported by estimating guides (such as R.S. Means) as the basis to propose the labor categories, estimated number of labor hours required, or the material requirements and prices to the extent practicable.
- Proposals will be reviewed by DOE, and discussions/negotiations will take place as necessary.

H.27/L.34 Key Personnel:

- The Key Personnel for this Contract include at a minimum the Project Manager and the Security Manager.
- The Offeror may propose up to two additional Key Personnel that are critical to the overall performance of the Contract.
- Letters of commitment for a period of not less than one year (including the transition period) are required for each proposed Key Personnel (Section L, Attachment L-2). This period of time is commensurate with the transition period and the base period of performance.
- Contract price reductions (\$50,000 for the Project Manager and \$25,000 for all other Key Personnel) for changes to Key Personnel within one year of being placed in the position, notwithstanding approval by the CO.

H.33/C.2.2 Work Stoppage and Shutdown Authorization:

- Imminent Health and Safety Hazard is a given condition or situation which, if not immediately corrected, could result in a serious injury or death, including exposure to radiation and toxic/hazardous chemicals.
- Work Stoppage and/or Shutdown: Facility line management, operators, health and safety personnel, or other individuals shall immediately take actions to eliminate or mitigate the hazard. Stop work authority applies to the shutdown of an operation, activity, or job.
- Section C.2.2: In accordance DEAR 952.223-72 and DEAR 970.5223-1, the Government may stop work in the event of a non-compliance with applicable ES&H requirements and/or non-compliance with radiation protection and nuclear criticality safety standards. The Contractor shall not be entitled to an equitable adjustment in connection with any work stoppage ordered in accordance with these clauses.

Representations, Certifications, and Other Statements of Offerors:

- Offerors shall complete and submit all of the fill-in information provided in Section K.
- Failure to provide the requested information may make the offer unacceptable for award.

Volume I – Offer and Other Documents

- Cover Letter
- Signed Standard Form (SF) 33
- Section C through J of the Contract shall not be submitted, except for any required fill-in information. For example:
 - Completed Section B.3, *Contract Pricing*
 - Completed Section G.6, *Defective or Improper Invoices*, and G.7, *Contractor's Point of Contact*
 - Completed Section H.27, *Key Personnel*
- Representations, Certifications, and Other Statements of the Contractor (Section K)
- Organizational Conflicts of Interest Disclosure, including fully executed Section K.4, Organizational Conflicts of Interest and any necessary statements required by the provision
- Information related to Joint Ventures and/or LLCs and/or Any Other Teaming Arrangement
- Completed Attachment L-5 Performance Guarantee

Volume II – Technical Proposal (75 page limit)

Criterion 1, Past Performance

- Completed Attachment L-3, Past Performance and Relevant Experience Reference Information Form for three contracts or projects for the Offeror, teaming partners, and major subcontractors.
- Forward Attachment L-4, Past Performance Letter and Questionnaire, to the appropriate point of contact for each contract or project cited on an Attachment L-3 form not performed as a prime contractor for DOE EM.

Volume II – Technical Proposal (continued)

Criterion 2, Technical and Management Approach

- Approach to performing the technical requirements of the firm-fixed-price elements of the PWS.
- Identification of the three most significant risks, as well as the approach to eliminating, avoiding, or mitigating the risks.
- Proposed management approach, including an organizational breakdown structure to accomplish the PWS.
- Provide a detailed staffing plan, along with a completed Attachment L-6, Labor Categories and Full-Time Equivalents.
- Proposed Key Personnel positions and individuals essential to successful accomplishment of the work.
- Completed Attachment L-1, Resume Format (not to exceed four pages)
- Completed and signed Attachment L-2, Letter of Commitment
- Attachment L-1 and Attachment L-2 not included in page limitation

Volume II – Technical Proposal (continued)

Criterion 3, Relevant Experience

- Completed Attachment L-3, Past Performance and Relevant Experience Reference Information Form for the same three contracts or projects for the Offeror, teaming partners, and major subcontractors referenced for past performance.

Volume III – Price Proposal

Offerors shall propose a price for each Section B CLIN and Section J ELIN (Attachment J-10).

- Section B CLINs correspond to Section J ELINs.
- Before pricing Section B, complete the Section J ELINs, Attachment J-10 Excel spreadsheet. The spreadsheet includes multiple worksheets, which must be completed.
- The completed spreadsheet shall be submitted as part of Volume III in hard copy and electronic format.
- ELINs with prefix “A” support the Base Year, ELINs with prefix “B” support Option Period 1, ELINs with prefix “C” support Option Period 2, ELINs with prefix “D” support Option Period 3, and ELINs with Prefix “E” support Option Period 4.

Volume III – Price Proposal (continued)

- The total price of the Section J ELINs shall equal the Section B CLIN prices for the Firm-Fixed-Price (including Fixed Unit Rate) and Cost Reimbursement CLINs.
- The total price of the Section J ELINs for the IDIQ CLINs shall not be entered into Section B, but will be included as component of the total evaluated price per Section M. Additionally, Section J ELIN unit pricing for the IDIQ CLINs will be utilized for the pricing of IDIQ task orders (firm-fixed-price and/or cost reimbursement).
- The estimated costs for the cost reimbursement Section J ELINs and Section B CLINs will be provided by DOE with the Final RFP.

Volume III – Price Proposal (continued)

- For informational purposes, historical fringe rates, direct labor rates, and staffing levels are to be provided by DOE on the procurement website in the documents library. The historical fringe rates, direct labor rates, and staffing levels provided apply to Contract DE-AC30-10CC40021, and this information is provided merely for informational purposes. Additionally, the current Collective Bargaining Agreement will be provided by DOE.
- Offerors shall demonstrate adequate financial capability, as well as an adequate accounting system.

Basis for Contract Award

The Government intends to make a contract award to the responsible Contractor whose proposal is responsive to the RFP and determined to be the best value to the Government.

Overall Relative Importance of Evaluation Criteria – Technical Criteria

The technical proposals will be adjectivally rated using information submitted by the Offerors on the three technical evaluation criteria below. The technical evaluation criteria, when combined, are more important than the evaluated price.

Criterion 1 – Past Performance

Criterion 2 – Technical and Management Approach

Criterion 3 – Relevant Experience

Criterion 1 and Criterion 2 are equal in importance and are each significantly more important than Criterion 3.

Overall Relative Importance of Evaluation Criteria - Price

- The Offeror's price proposal will not be point scored or adjectivally rated, but will be evaluated to assess price reasonableness and completeness.
- The Government will evaluate price based on the total proposed price, including basic requirements and all option periods included in Section B.
- The total evaluated price will be equal to the total proposed price for Firm-Fixed-Price CLINs (including the Fixed Unit Rate CLINs) (Section B), the total estimated cost for the Cost Reimbursement CLINs (Section B), and the total proposed price of all ELINs under the IDIQ CLINs (Section J) for the base period and all option periods.

Questions or Comments?

- Thank you for attending!
- Questions or comments may submitted today via the 3x5 inch cards or via the procurement e-mail address at PaducahInfrastructure@emcbc.doe.gov.

Tour Logistics

For those individuals participating in the site tour, please report back to the Kevil Large Conference Room by 1:00 PM for the Paducah Site Safety Briefing. Site Tour Logistical instructions are as follows:

- Tour participants must have registered for the tour prior to today.
- There are several prohibited/controlled items that are not allowed at the Paducah Site. These items are real or simulated firearms and ammunition, stun guns, alcoholic beverages, illegal drugs and paraphernalia, explosives, hand-held weapons, chemical irritants, and items prohibited by state and federal law. Other items not allowed on the tour are copying devices, electronic recording devices, cameras, radios, cellular telephones, blackberries (an emergency number will be available), and knives with blades more than three inches long. Contraband brought to the Paducah Site will be confiscated.
- Please also be aware that all hand carried items (packages, briefcases, handbags, purses, etc.) will be subject to inspection. The DOE will not be responsible for securing any items during the tour so it is recommended they be locked in your vehicle. Please keep hand-carried items to a minimum.
- No smoking, no chewing (gum or tobacco products).
- Please note that tour escorts are instructed not to engage in conversation, and will not be answering any questions.